

INSTRUCTIONS TO AUTHORS

1. Text format

- a. The initial page must contain: title; name and surname of the Author
- b. Writing the text in Microsoft Word; compose the entire text in size 12 (Times New Roman), line spacing 1.5
- c. Large citations that you wish to carry out of the text must be indented and in type size 10.

Ibis. Image format

- a. The images must be provided separately in electronic format (tiff, eps, jpeg) at high resolution (300 dpi).
- b. All images must be numbered with Arabic numerals, cited in the text in consecutive order. The abbreviations used must be explained in the caption.
- c. All the captions of the images must be indicated in a separate dedicated file.

2. Variants of character

- a. Use the round typographic as much as possible
- b. Use italics in the following cases:
 - for foreign terms that have not entered common use
 - for the titles of texts and works
- c. Never use the underline
- d. Do not use bold or limit its use to cases of strict necessity

3. Quotation marks and suspension points

- Use English quotation marks, that is high (“,”) to highlight that you are using a distinctive term or phrase within the text in a particular meaning, to which you want to give particular emphasis.
- Use low quotation marks (“,”) for citations within the text.
- The suspension points must always be three (...), and will be converted by the Publisher in the appropriate typeface.
- To report omissions within a quotation, never use the three simple points, but three points in square brackets ([...])

4. Notes

In the text, notes must always be inserted before punctuation marks.

- The following sequence should be used in the bibliographic references in the note: initial of the author's name and surname in small caps, title of the contribution in italics, place of publication, publisher, year, pages.

-In case of reference to a text already cited, the author and title must be indicated, followed by “cit.”. Never use the expression “op. cit.”

-In case of reference to an author mentioned above, use the expressions “ID.” / “EAD.”

-In case of reference to the same text quoted immediately above, use the expression “Ibidem”.

Below are examples of correct bibliographic citations:

F. CAGLIOTI, *Altari eucaristici scolpiti del primo Rinascimento: qualche caso maggiore*, in J. STABENOW (a cura di), *Lo spazio e il culto. Relazioni tra edificio ecclesiale e uso liturgico dal XV al XVII secolo*, Atti delle giornate di studio (Firenze 27-28 marzo 2003), Venezia, Marsilio, 2006, pp. 53-89.

MAGAZINE ARTICLES:

F. MASSACCESI, *Il «corridore» della chiesa agostiniana di San Giacomo Maggiore a Bologna: prime ipotesi ricostruttive*, «Zeitschrift für Kunstgeschichte», 77, 1 (2014), pp. 1-26.

S.J. FREEDBERG, *Some Thoughts on Berenson, Connoisseurship, and the History of Art*, «I Tatti Studies: Essays in the Renaissance», 3 (1989), pp. 11-26.

CONFERENCE PROCEEDINGS:

A. DE MARCHI, *Il programma e l'allestimento delle pale per le "cappelle de' nostri avvocati" nel duomo di Siena*, in A.C. QUINTAVALLE (a cura di), *Medioevo. L'Europa delle Cattedrali*, Atti del convegno (Parma, 19-23 settembre 2006), Milano, Electa, 2007, pp. 573-585.

F. CAGLIOTI, *Altari eucaristici scolpiti del primo Rinascimento: qualche caso maggiore*, in J. STABENOW (a cura di), *Lo spazio e il culto. Relazioni tra edificio ecclesiale e uso liturgico dal XV al XVII secolo*, Atti delle giornate di studio (Firenze 27-28 marzo 2003), Venezia, Marsilio, 2006, pp. 53-89.

EXHIBITION CATALOGUE:

F. MASSACCESI, *I contesti architettonici delle croci trionfali bolognesi tra spazio e liturgia*, in M. MEDICA, L. MOR (a cura di), *Imago splendida. Capolavori di scultura lignea a Bologna dal Romanico al Duecento*, catalogo della mostra (Bologna), Cinisello Balsamo (Milano), Silvana Editoriale, 2019, pp. 57-73.

ABBREVIATION EXAMPLES:

MASSACCESI, *Il «corridore» della chiesa agostiniana*, cit., pp. 1-26.

L. BELLOSI, *Giovanni Bellini e Andrea Mantegna*, in AGOSTI, THIEBAUT (a cura di), *Mantegna 1431-1506*, cit., pp. 103-109.